

Observers' participation in the Membership Council ("MC")

There is an opportunity to engage with the Membership Council as an Observer.

The Observer is invited to sit at the MC table, to contribute to discussions and, possibly, to become a member of the MC when a vacancy arises. However, the Observer is not entitled to vote.

The purpose is to

- develop understanding of the operation of the MC amongst the CITF's membership
- encourage Observers to consider standing for election as MC members in the future, and
- ensure that member organisations have the opportunity to be represented on Council.

Role and responsibilities of the observers

1. The Observers are allowed to:
 - (a) Request items to be added to the provisional agenda before MC meetings;
 - (b) Make recommendations to the MC on a specific agenda item.
2. The responsibilities of the active observers could explicitly include that they:
 - (a) Consistently attend meetings and strengthen the value proposition and the membership of the CITF
 - (b) Represent the views of their organisation on the content of the CITF programme;
 - (c) Solicit, collect and communicate information from the CITF membership to the MC on matters that the MC is considering;
 - (d) Collect and disseminate information from the MC to members.

Terms of Appointment

3. In order to respect equity and diversity representation of active observers should aim, in addition to the agreed balanced representation from member organisations, at a balanced gender and multigenerational representation.
4. Representation could be for a term of 6 months.
5. The role of an observer is voluntary and un-paid.